

American Association for Long Term Care Nursing

Director of Nursing in Long Term Care Certification Program Workshop: DON-CLTC™

3-Day Workshop: **March 6-8, 2012** * 8:00 am to 4:00 pm daily

**Clinical Educators: Lori Gutierrez, BS, RN-C, RAC-CT, DON-CLTC, CBN
Carol Ann Cavouras, RN, MSN**

This workshop provides the content to enable nurses to take the examination for the American Association for Long Term Care Nursing's (AALTCN) Director of Nursing in Long Term Care Certificate: DON-CLTC™.

Target Audience:

This workshop is intended for current and prospective directors of nursing in long term care facilities, and nurses who provide consultation and education in the area of nursing administration and management in long term care.

Requirements for Obtaining the DON-CLTC™ Certification

To obtain the **certification and 20 contact hours**, the nurse must:

- Hold an active license as a registered nurse
- Have at least 2 years experience as a registered nurse in a nursing home or other sub acute setting
- Attend the entire workshop
- Pass the examination with a score of at least 80%

This workshop offers **20 contact hours** through Health Education Network. Health Education Network is an Approved Provider of continuing nursing education by the Georgia Nurses Association, and accredited approver by the American Nurses Credentialing Center's Commission on Accreditation.

Day 1 – Tuesday, March 6, 2012

Administration of a Nursing Department: mission, philosophy, standards; interdepartmental team building; strategies to promote communication and collaboration; job descriptions; policies and procedures; determining staffing needs; budgeting, sources of reimbursement

Managing and Developing Human Resources: recruitment and hiring; orientation; performance appraisal; discipline; unions; staff development; time management; stress management

Day 2 – Wednesday, March 7, 2012

Resident Care: assessment; care planning; managing clinical emergencies; safe drug administration; ethical issues; residents' rights; infection control; integrative care

Quality Assurance and Assessment: regulatory requirements; purposes of QAA program; QAA coordinator; reporting and tracking data; quality indicators

Day 3 – Thursday, March 8, 2012

Legal Issues: unique risks; understanding the law; lawsuits; specific legal risks and how to minimize them

Regulations: regulatory requirements; surveys; **Final Exam**

Workshop Fee: _____ **AALTCN Member \$510.00** _____ **Non-Member \$660.00**

To become a member of the American Association for Long Term Care Nursing: phone 888-458-2687 or visit www.LTCNursing.org

Fee includes 20 contact hours, workshop materials, presentations, reference materials and certification upon successful completion. Breakfast and lunch will be provided. *Cancellations received 3 days or fewer prior to the event will be subject to a \$25.00 fee.*

Fax registration form to: 602-651-1297 or 888-296-9229

Name _____ Title _____

Facility _____ Address _____

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Workshop Location: C.A.R.E.S. Training Center
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Phoenix, AZ 85022

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Email: kaycamp@clinicaladvisorsllc.com