



# Financial Management: Know Your Numbers

Wednesday, April 11, 2012 \* 9:00 am to 1:00 pm

Presenter: *Carol Ann Cavouras, RN, MSN*

## Approved for 4 CEU's by the NCIA Board

This practical workshop will enhance your knowledge of financial terms and your ability to review reports so that you are effective in your roles. Throughout the workshop there will be opportunities to engage in reading, analyzing and understanding financial cost statements. There will be practice exercise in staffing to the budget and discussing managing the financial aspects of the nursing units. These skills are essential to the success of your organization in this era of healthcare reform.

### Course Objectives:

- To define key financial management and accounting terms
- To identify different types of budgets and budget terminology
- To identify variables impacting patient days and nursing hours per day
- To calculate the three budget categories; direct, indirect & non-productive FTEs
- To identify key variables for budget monitoring and variance analysis

**Who should attend:** Administrators, Nursing Directors and Managers, Staffing and Scheduling Coordinators and Human Resource/Budgeting Staff

**Workshop Fee: \$85.00**

Fee includes workshop materials, handouts, reference materials and 4 CEUs. Continental breakfast will be provided. **Cancellations received 3 days or fewer prior to the event will be subject to a \$25.00 fee.**

**Fax registration form to: 888-296-9229 or 602-651-1297**

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